

RVS College of Engineering & Technology, Coimbatore

Internal Quality Assurance cell (IQAC)

Minutes of IQAC Meeting

18-08-2016

Meeting Agenda:

- ✓ To analyze portion coverage for all theory and practical courses.
- ✓ To reschedule the internal test – II in concurrence with the portion coverage.
- ✓ To plan the working days for the current semester.

Meeting outcomes:

- **HoD's has to collect the number of hours required for each subject staff and the plan of action to be formulated.**
- **GMT is temporarily cancelled between 22 Aug and 27 Aug 2016 only.**
- **Third Saturday (20.08.2016) is declared as holiday and Planned to work on Gokulastami (25.08.2016).**
- **All the staffs are asked to complete 3.5 units for Unit test II.**
- **Unit test II is rescheduled between 29-08-2016 and 03-08-2016.**
- **Lab classes to be compressed and the same has to be converted into theory classes.**
- **All the theory portions are to be completed on or before 30-09-2016.**
- **Hall ticket will be issued only if the student clear model exam.**

IQAC Director