

RVS College of Engineering & Technology, Coimbatore
Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

21-10-2016

Meeting Agenda:

- ✓ Discussion on University Practical Exam.
- ✓ Discussion on extra and co-curricular activities for the even semester of academic year 2016-2017.
- ✓ Discussion on subject allotment.
- ✓ HoD introduction and motivation for first year students.

Meeting outcomes:

- **Senior faculties to be allotted for first and second year subjects.**
- **Subject allotments to be approved by Vice Principle.**
- **University Practical Exams are to be monitored by HoDs.**
- **Third year students should attend external events like conferences, workshops, seminars and etc., in the next semester and tutors are asked to motivate them.**
- **Extracurricular activities for the next semester should be planned and the same should be submitted to IQAC on or before October 28, 2016.**
- **HoDs are asked to visit their respective first year class and motivate the students.**

IQAC Director