



RVS COLLEGE OF ENGINEERING AND TECHNOLOGY
KumaranKottam Campus, Coimbatore – 641 402
Accredited by NAAC/Approval by AICTE, New Delhi/Affiliated to Anna University ,
Chennai

GENERAL MAINTENANCE COMMITTEE

CREATION OF THE COMMITTEE

This committee is responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilities. The committee ensures that annual building and other maintenance requirements are satisfied. Identification and planning of preventative maintenance needs is also an important one.

OBJECTIVES

- To ensure proper maintenance of physical property and facilities in the campus
- Ordinary preventive maintenance
- Long range plans for repairs/replacement of equipment
- Regular review of the conditions of infrastructure and other facilities.

POLICY FOR CAMPUS MAINTENANCE

Maintenance of Existing Equipment:

- ❖ Identify the need for the Maintenance and Repair etc.
- ❖ Listing out the specification of the repaired items.
- ❖ Preparing comparative statement for the price, scope of repair and technical specification.
- ❖ Estimating the approximate cost of the system from the supplier input and getting financial approval from the management.
- ❖ After getting confirmation from the management, call the suppliers for price negotiations before the purchase and technical committee.
- ❖ Based on the terms and conditions of the service order the supplier will supply and install or show the system/ equipment/ item



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- ❖ Supervise the work done by the supplier as per our requirements.
- ❖ After satisfactory completion of the work, the details of the equipment are entered in the respective department Maintenance Register.
- ❖ After the work completion necessary entries are made in work register and sent for payment.

MAINTENANCE COMMITTEE MEMBERS

SR. NO.	NAME OF STAFF	DESIGNATION	RESPONSIBILITY
1.	Dr. V.Gunaraj	Principal	Chairman
2.	Dr.V.R.Sivakumar	HoD/MECH	Mechanical maintenance
3.	Dr.A.Ramesh	Physical Director	Ground Maintenance
4.	Mr.L.Senthilmuru	AP/EEE	Fire Fighting Equipment
5.	Mr.J.Vignesh	General	Supervisor
6.	Mr.V.Babu	System Analyst	ITMC Cell Incharge
7.	Mr.S.Perumal	Electrician	Electrical Maintenance
8.	Mr.S.A.Suresh	Lab Technician/ECE	Intercom

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