



**RVS COLLEGE OF ENGINEERING AND TECHNOLOGY**  
KumaranKottam Campus, Coimbatore – 641 402  
Accredited by NAAC/Approval by AICTE, New Delhi/Affiliated to Anna University ,  
Chennai

**RVSCET ALUMNI ASSOCIATION**

**STANDARD OPERATING PROCEDURE**

**FINANCIAL CONTRIBUTION BY ALUMNI**

- The process of Membership must involve a minimal fee of Rs. 1000/-.
- The Fee can be collected at the time of Admission.
- The Financial Contribution deposited by the Students for alumni membership can be spent on Institutional Endowments
- Endowment can be in the form of  
Endowment Lecture  
Endowment Award/ Cash prize  
Endowment Scholarship
- Any endowment created by the Institution must spend only the interest in the form of 80% and the rest 20% must be added to the corpus fund.

**NON FINANCIAL CONTRIBUTION**

Any contribution made towards the development of the Institution in terms of

- Library Books
- Equipments for Labs
- Seed Samplings for the Greenery of the Institution
- IT infrastructure Equipments.
- Organizing Guest Lecture, Seminars, Alumni Talks
- Helping Resource persons for any events/programs organized by the Institution.



**RVS COLLEGE OF ENGINEERING AND TECHNOLOGY**  
KumaranKottam Campus, Coimbatore – 641 402  
Accredited by NAAC/Approval by AICTE, New Delhi/Affiliated to Anna University ,  
Chennai

**ALUMNI ACTIVITIES OF THE ASSOCIATION.**

- Enroll all the Students admitted in the Institution to the RVSCET Alumni Association.
- Periodically Update the Database of the Students by sending wishes for their Birthdays and Marriage days.
- Conduct annually an Alumni day to enlighten the present students about the status of your Alumni.
- Conduct a Distinguished Alumni Award among your alumni for their achievements and success stories.
- Present the Achievements and Success stories as an Short video and post it on your website to increase your admissions .
- Your Institution strength is space . Share common workspace with your alumni in need and provide access to your playground, library and Gym let them be associated with the Institution.
- Have a Social Media Manager for updating the activities of Alumni of the association.
- Start Chapters by tracing your students in different geographical locations and form WhatsApp groups to have discussions for placement, to know about the locality, Peer group review on any Industries where your students are placed.
- Update your alumni Students on the Career progression and Competitive examinations through Placement cell.
- Collect the admission letters and Score card of your alumni Students participating in competitive exams .
- Display the Distinguished Alumni List on a plaque in front of the Institution for proclaiming the fame of the Institution

.....



**RVS COLLEGE OF ENGINEERING AND TECHNOLOGY**  
**KumaranKottam Campus, Coimbatore – 641 402**  
**Accredited by NAAC/Approval by AICTE, New Delhi/Affiliated to Anna University ,**  
**Chennai**